



PREMIER ACADEMY

Srimad Rajchandra Institute

www.premier-sri.ac.ke

EXCITING CAREER OPPORTUNITIES

Premier Academy is a leading British Curriculum School with a formidable reputation for Academic Strength and all-round excellence in nurturing model citizens of the world. The 21st century learning styles demand innovative, imaginative, and competent teachers with integrity and the ability to multitask.

We are currently updating our prospective teachers' database for the KG, Prep, Secondary and Admin Sections. Candidates interested in joining Premier Academy may apply if they meet the requirements below:

Secondary and Prep School Teachers:

Essential Requirements:

- A Bachelor's degree / A Post Graduate Diploma in Education in the relevant subject(s).
- A minimum of 3 years of teaching experience in the IGCSE & A Level Curriculum.
- A TSC registration Certificate.
- A Level experience will be an added advantage for Secondary School Applicants.
- Ability to use ICT in effective curriculum delivery.

Kindergarten Teachers:

Essential Requirements:

- A Bachelor's degree / A Post Graduate Diploma in Early Childhood Education or equivalent.
- A minimum of 3 years of teaching experience in EYFS/Montessori/Reggio Emilia environment.
- A TSC registration Certificate.
- Ability to use ICT in effective curriculum delivery.

Administration: School Proctor, Compliance Officer and Administrative Secretary

Essential Requirement: School Proctor

- A Bachelor's degree in Education.
- A minimum of 3 years of teaching experience with exposure to British National Curriculum.
- A TSC registration Certificate.
- Knowledge of Basic Education Act and legal standing on School Discipline Matters.
- Experience in school discipline committee, SLT experience.
- Proficiency in computer applications.

Essential Requirement: Compliance Officer

- Education: Possess a Bachelor's Degree in the relevant field such as Business and Finance. Candidates with Master's Degree or Professional Certification in Compliance Risk Management or related areas.
- Experience: A minimum of 3 years' in Quality Management System.
- Proficiency in computer applications.

Essential Requirement: Administrative Secretary

- A Professional/Bachelor's Degree/Diploma in the relevant field
- A minimum of 3 years of experience preferably in a school set.
- Possesses Good communication, Customer service and Relationship-building skills.
- Proficiency in computer applications.

Application Process:

Interested and qualified candidates should submit their applications online through the Premier Academy website vacancy portal <https://premier-sri.ac.ke/careers/> not later than **30th November 2024**.