



## **TRIPS POLICY**

**ACADEMIC SESSION 2014/15**

### **Preamble**

We at Premier academy believe that field trips are an integral part of academic work .Trips support learning and personal development outside the school. They provide experiential learning in real time. They serve purposes that may be academic, social, physical and life skills development as well as expanding learners' knowledge of the world. Overall trips make a vital contribution towards a student's cognitive, social, psychomotor and affective development.

### **Aims**

- Field studies/ excursions are geared towards fulfilment of curriculum objectives.
- Develop non-school based sources of information.
- Develop student's investigative and analytical skills
- Provide opportunities to students for social and life skills development
- Provide opportunities for students to relate and apply classroom experiences to the real world.

In furtherance of these strategic objectives there is need for a policy position on;

**A). Trips**

Trips vary in purpose but will be mainly taken in the Humanities, social sciences, physical sciences, IT, Creative Arts, Physical Education, Careers, pastoral, languages, charity, social responsibility as well as clubs and societies.

There will be residential as well as day trips.

**B).information on planned trips.**

The school calendar will list the trips as well as home and away fixtures due in a term. A weekly copy of the same will be sent to parent/ guardians by the preceding Friday.

The school will seek the parent's consent if extra charges are involved, or when it will be necessary to have packed lunch or there is a possibility of late return/ early departure

Details of planned trips will be sent in advance to parents to aid in preparations.

**C). Consent before trips.**

The parent's consent is mandatory before a trip is taken. A consent form with a return slip will be sent to the parents. This has to be duly filled and returned to the school. The form will be sent well in advance and the return slip must be received by the school at least two working days before the day of the trip.

**C).Safety during trips.**

Your son's/ daughter's safety is of top priority to the Academy. Parents are expected to support the school to ensure students follow instructions given by staff and qualified instructors on proper use of equipment, safety precautions and first aid. First aid kits will be taken along, before any trip is undertaken, the school medical cover provider will be informed to attend to any emergencies.

**D) Discipline while away on trips.**

The Academy reserves the right to send any pupil home prematurely, at their parent's expense, if they decline to follow instructions given for their own safety or that of others.

During trips students must adhere to the school code of conduct to uphold the image of the school.

School trips are mandatory. Parents who withdraw their children from a trip except in case of emergency will have to bear the cost incurred by the school.